



## Draft Minutes of Parent and Teacher Association

Wednesday 19<sup>th</sup> April 2023 at 12.15pm

At Harvills Hawthorn Primary, Wolseley Road, West Bromwich B70 0NG

**Present:** Lisa Jukes, Chair  
Sam Hill, Teacher  
Claire Hartley  
Liz Conboy  
Nicola Cook  
Manisha Patel  
Denise Heginbotham, Governor  
Julie Aslan  
Jennie Hall – in attendance

**Apologies:** Shelley Greasley, Vice Chair/Treasurer

Sam welcomed everyone to the meeting.

### **Finances**

PTA bank balance £2569.

The Year 6 leavers celebration is coming out at about £2300.

Mr Brydon has requested £100 SEND resources for children with anxiety and things like that. He wants some gym balls too.

Discussed this request.

MP asked isn't there already funding for SEN?

Yes, but the resources are expensive from school suppliers. The PTA would be able to buy more resources because they could shop around for bargains.

We could ask people to donate their unused gym balls.

**Decision – No, to be reviewed at the end of the year.**

Nursery wants plants and compost.

**Decision – No.**

PTA renewal due to be paid in July £128.

Someone is coming to give us a quote for shade.

## **Fundraising**

PTA Football match – they are trying to raise money for kit.

We had a parent ask us to participate in charity football match.

They suggested Hill Top Park, Hydes Road, but the teachers said they are not willing to play there because it is too public, and the ground is not the best. Raising money for the football team – we understand it is for children who would not necessarily be able to afford or get into other football teams. We want to support it, but then we have said that we would also raise money for ourselves for school.

Fundraising Game on Friday 23<sup>rd</sup> June 2023 at 4.30pm kick off.

15 parents versus 15 teachers – they have got their own strip. EC said it is cheaper to have names only on the shirts. The teachers have signed up.

SH has approached WBA about playing on their pitch and they said no.

She asked for the Dome venue and they said yes. It is opposite the Hawthorns.

**Action: SH meeting at the Dome on Monday 24/4/23 to see what the options are.**

The venue is free, but we have to make sure there is enough seating.

The venue has toilets, changing facilities and car park.

We are not doing tickets; it is physically impossible to manage. On the door with a bucket and asking for £1 donation. Players pay £5 to play.

Raffling the match ball.

Team is having an open day on 30/4/23.

To play costs £5 (15 people per team is £150) – this money goes directly to the team.

Children would come to school in football kit, leave school with parents to go to event. The traffic may be quite busy at that time of day.

The hall is booked until 7pm

To watch the game £1 each, and refreshments provided by PTA, money to be split between the team and PTA.

They will need oranges for half time.

Volunteers to attend: Liz, Lisa, Manisha TBC and Julie TBC.

Take to venue the first aid kits and defibrillator.

It was suggested we contact St John's Ambulance.

**Action: SH to send letter out soon.**

Do we offer refreshments?

If yes, Denise will donate cakes.

CH suggested crisps.

Action: SH to check they will allow us to sell refreshments.

Ask WBA if they will donate anything for raffle prizes.

## **PTA Shed and Uniform**

Being sorted today.

Grab bags to be labelled with gender and age.

## **Coronation**

Tuesday 2<sup>nd</sup> May and Wednesday 3<sup>rd</sup> May will be off timetable and pure Coronation. (strike days 27/4/23 and 2/5/23 to be confirmed).

2<sup>nd</sup> May – classroom-based learning about Coronation and learning national anthem. At the right-hand side of hall, we want to create a royal garden. The aim is somewhere for the children to go and relax.

The garden will be created over time and children will design it.

Gardener is booked for one day on Tuesday 2<sup>nd</sup> May.  
We will buy 2 trees, one for queen and one for King Charles.  
We will put plants around it.

**Action: Denise to check if Riverside can buy 2 benches.**

On Wednesday 3<sup>rd</sup> May children to wear red, white and blue.  
Special lunch.

During the day we will cut a ribbon on trees and sing national anthem.

Big Play afternoon – all outside, weather permitting.

All staff will have a game to play – children can go wherever they want.

Volunteers to help with games: Manisha, Liz, Nicola, Lisa.

There will be a project to do as well.

**Action: NC to buy 4 bags of compost and plants – budget £20 for plants.**

Gardener is sorting the trees out.

Bunting needed in place when children arrive at school on Tues 2<sup>nd</sup> May.

Volunteers to put up bunting on Friday 28/4/23 at 2pm: Nicola, Katie, Claire and Julie. SH will ask Alan to help.

**Action: NC to buy bunting £15 budget.**

### **Summer Fayre**

Same plan as last year. It worked well so why change it

Sam suggested using the football cash for the float – tubs needed.

Discussed stalls:

- Refreshments – budget £50. Need to buy cups and squash.
- Indian food stall / Samosas – budget £30 for 100 ... double it! They sold out last year.
- Seeds, compost and pots – budget £10
- Sweet stall – someone paying £10
- Cake stall – charge a bit more – Denise to donate.
- Bottle and chocolate tombola
- Mendi £2
- Uniform
- Build a bear teddy in the shed – we could make a hamper for raffle prize.
- Human fruit machine
- Hook a duck
- Tin can alley – Lisa and Liz to prepare
- Higher and lower – check cards
- Welly wanging – move police van near there to make people go to that area
- Hand made stall was not successful – use stock for prizes.
- Police
- Fire service tbc
- Sandwell Young Carers
- Laura Taylor, Barnardos, Friar Park Children's Centre
- Liz to ask Sandwell Parents for Disabled Children
- Jelly Legs – give us 35%
- Joanne Bowers – sensory toys
- Pocket money toys
- Mrs T Doughnuts – 10% of takings

- Cancelled popcorn because it was £4 too expensive
- Burger van – 20% last year
- Lisa has all their certificates for hygiene etc.
- Prizes – punch balloons – need 100 – Nicola to do.
- Julie has Hyperama card if we need to go there.

Lisa was asked by parents to do something for them.

Also, suggested mascots? Cost to be considered.

Do we want to add a raffle?

They will be able to pay by card again, but anything on the field they cannot use school tokens.

Remember extension leads.

### **Yr6 Celebration**

Budget for hoodies discussed.

Budget for buffet discussed.

### **Date of Next Meeting**

Wednesday 7<sup>th</sup> June 2023 at 12.15pm

Get together 3 weeks before the summer fayre to finalise arrangements.